



Benefits Committee



Date: November 21, 2006

Mark Johnson
Paul Mazzara
Greg Mackey

D'Ann Johnson
Bill Cassidy-RN
Vincent Spero

TO: Presidents and Benefit Coordinators
FROM: International Benefits Committee
TOPIC: November 2006 Meeting with David Levine

- 1. Divorce**
- 2. Medications and Return to Work**
- 3. Medco and Preauthorization**
- 4. Changes in Travel Policy--2007**

In Attendance: Mark Johnson, Paul Mazzara, Greg Mackey, Bill Cassidy, D'Ann Johnson, Vinny Spero, David Levine, Mike Russo, Mary Tinsman, Dr. Bettis, Tanya Kelley, Donita Doubet, Lori Kissick

Divorce

Depending on the complexity of the divorce decree, it may take from 6 to 12 weeks to complete the entire process. It is best to include your employee number with your paperwork when you send all your information into employee services. There is a checklist on Jetnet that can help you walk through the process of a divorce. One of the problems that have been occurring is the divorce decree is being sent in without being signed by the Judge.

When you get ready to retire and all your documents are not on file, this could slow the process down and delay the start of your retirement.

Medications and Return to Work

There are times when a member returns to work while taking prescription medication. When this occurs, restrictions may be assigned by AA medical depending on the medication. In some cases, due to the restrictions from AA medical, they are unable to be accommodated in their work area. It is very important that everyone that is involved in the process communicate.

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Medco and Preauthorization

There are some medications that require Preauthorization before they can be dispensed. Most of this process is automated and there have been very few problems. Unfortunately, when the automated process does breakdown, there can be some major problems. Attached is additional information explaining the Medco process.

Changes in Travel Policy for 2007

The main reasons for the travel changes for 2007 are Government Regulations and changes in the Tax codes. When you access Jetnet and go to the Travel page you will see a popup, Authorization and Consent, which you have to accept or decline by December 31, 2006. If you choose to decline, your travel privileges will be revoked starting January 7, 2007.